

Appendix B

Procurement Performance KPIs - Draft

KPI	Measure	Measure d From	Target	Collection Period	Reporting Regime	Performance	
						Jan-Dec 2020	Jan-Dec 2021
1	Savings achieved as a result of a procurement process (methodology to be agreed with Finance)	In-tend	No Target in year 1	Quarterly	Annual	£100,000	
2	% of procurement transactions greater than £5k captured on in-tend	PAR Library / In-tend	95% in year 1 100% thereafter	Quarterly	Annual	97%	
3	% of spend with 100 top suppliers currently compliant with CSOs	Agresso / In-tend	80% in year 1 100% thereafter	Bi-annual	Annual	75%	
4	Number of Contract values awarded to within 10% of pre-contract estimated value	In-tend	95% in year 1 100% thereafter	Quarterly	Annual	95%	
5	Number/Value of current CSO waivers in force	CSO Library	n/a	Quarterly	Annual	12	
6	Number of contracts awarded to local SMEs	In-tend	n/a	Quarterly	Annual	2	
7	Social Value /Sustainability This is a placeholder as the Performance measure is yet to be identified						

Explanation for amber or red and how this will be addressed

Colour	KPI Score	Action
Green	KPI met	Review target
Amber	KPI not met, but within 10%	Identify failures and implement remedies
Red	KPI not met by greater than 10%	Formal action plan required to remedy